

Quadmesters 1 & 3 10 Weeks 20/1/2020-27/3/2020 29/6/2020-4/9/2020	Quadmesters 2 & 4 10 Weeks 6/4/2020-12/6/2020 14/9/2020-20/11/2020
Select your subjects: C = Core Units of Competence Required if working towards an Award / AQF Qualification	
<p>MGT 510 Organisational Behaviour 514 8 hrs/wk class, 3 hrs/wk portal</p> <ul style="list-style-type: none"> BSBLDR502 Lead and Manage Effective Workplace Relationships <p>MGT510 Human Resources Management 512 8 hrs/wk 3 hrs/wk portal</p> <ul style="list-style-type: none"> BSBMGT502 Manage People Performance (C) 	<p>MKT 510 Marketing Principles and Practices (512) 9 hrs/wk class, 3 hrs/wk portal</p> <ul style="list-style-type: none"> BSBMKG501 Identify & evaluate Marketing Opportunities (C) BSBMKG502 Establish & Adjust the Marketing Mix (C) BSBMKG507 Interpret market trends and developments (C) <p>MGT 510 Operational Management (513) 9 hrs /wk and 3 hr/wk portal</p> <ul style="list-style-type: none"> BSBMGT517 Manage Operational Plan
<ul style="list-style-type: none"> COM500 Entrepreneurships and Start-ups (503) 15 hrs/wk, 3 hrs /wk portal 	<p>MKT510 Marketing Communications (511) 15 hrs/wk class, 5 hrs/portal</p> <ul style="list-style-type: none"> BSBWRT501 Write Persuasive Copy (C) BSBMKG523 Design and Develop an Integrated Marketing Communication Plan (C)
<p>MGT 510 Business Professionalism and Career Development (511) 10 hrs/wk, 3 hrs/wk portal</p> <ul style="list-style-type: none"> BSBLDR511 Develop and Use Emotional Intelligence BSBWOR501 Manage Personal Work Priorities and Professional Development 	<p>ACC500 Accounting 500 8 hrs/wk, 3 hrs/wk portal BSBFIS412 Report on Financial Activity BSBFIM501 Manage Budgets and Financial Plans</p>
<p>COM500 Business Communications 510 13 hrs/wk, 6 hrs/wk portal BSBRT401 Write Complex Documents BSBITU404 Produce Complex Desktop Published Documents BSBCMM401 Make a Presentation</p> <p>INFO500 Information Systems 500 8 hrs/wk, 3 hrs/wk portal BSBINM401 Implement Workplace Information System</p> <p>RES500 Research Skills & Business Statistics 500 8 hrs /wk , 3 hr/wk portal BSBRES411 Analyse and Present Research Information</p>	<p>LEG500 Legal Framework 500 8 hrs/wk, 3 hrs/wk portal BSBSMB401 Establish Business and Legal Requirements of Small Business BSBRSK401 Identify Risk and Apply Risk Management Processes</p>
The units/subjects are derived from the Certificate IV in Business (BSB40215) and Diploma of Business (BSB50215)	